

CALL FOR APPLICATION

2022-2023 ACADEMIC YEAR ERASMUS STUDENT MOBILITY FOR STUDIES

Phd

This document contains detailed information about the application procedure for students wishing to take part in student mobility for studies **within 2021 Project in 2022-2023 Academic Year (Fall/Spring/Full Academic Year)**

Doctoral Mobility

- Doctoral candidates and recent graduates (post-docs) can perform short-term or long-term physical education or internship mobility abroad
- virtual mobility to physical mobility
- “Post-docs” can participate in internship mobility within 12 months following their graduation under the same conditions as other new graduates.
- In doctoral mobility, short-term physical activity is a minimum of 5 days and a maximum of 30 days.
- For long-term doctoral mobility, the minimum period is 2 months, and the maximum duration is 12 months.
- Long-term doctoral mobility may also include a complementary internship programme.
- Long-term doctoral mobility can be realized as mixed (physical + virtual) mobility.

Blended mobility

- Any study period or traineeship abroad of any duration, including doctoral mobility, may be carried out as a blended mobility.
- Blended mobility is a combination of physical mobility with a virtual component facilitating a collaborative online learning exchange and teamwork. For example, the virtual component can bring learners together online from different countries and study fields to follow online courses or work collectively and simultaneously on assignments that are recognised as part of their studies. For participation, will be able to carry out a short-term physical mobility by combining it with a compulsory virtual component.

MINIMUM REQUIREMENTS

1. Being a full-time student enrolled in a higher education program at any of the formal education levels (doctorate) within the higher education institution,
2. Having a cumulative academic grade point average of at least 2.50/4.00 for graduate and doctorate students,
3. Having a sufficient number of courses (30 ECTS per semester) for learning mobility or ECTS credit load that is not a course. For graduate and doctorate students who do not have a course credit loan, for example, who are in the thesis writing process, a learning agreement can be arranged for them as 30 ECTS per academic term,
4. If the student has benefited from higher education mobility activities in the 2014-2020 and/or 2021-2027 Erasmus+ periods within the current education level, the total duration of the new activity should not exceed **12 months**.

You can reach the more details about your Erasmus process from [this link](#) as below.

| |
|---|
| + General Information |
| + Erasmus* Requirements |
| + Testimonials from former Erasmus* students |
| + Where can I go? |
| + Who is eligible to apply? |
| + What are the Application Documents? |
| + How can I apply? |
| + Selection Procedure |
| + Erasmus Grant and Payment Procedure |
| + Who is my Erasmus Coordinator? |
| + Before Mobility Procedures and Documents |
| + During & After Mobility Procedure and Documents |
| + Required Course Load and Recognition of Courses |
| + Cancellation |
| + Extending the Stay - additional semester |

**In the new project term some universities will not renew de agreement. If you can see the name of the host university on the application system, it may not be continuing.*

APPLICATION DOCUMENTS

Applications will be made through the online system between **10.02.2022 (04:00 a.m.) to 03.03.2022 (01:00 p.m.)** To apply and upload your documents, [please click here.](#)

For application document please check from [this link](#)

PLEASE ATTENTION DETAILS AT BELOW BEFORE STATING THE UNIVERSITY PREFERENCE IN THE APPLICATION FORM:

- Make sure that you choose the right period to participate in the mobility.
- Pre-research (city, accommodation, etc.) should be done in university preferences and a preference order should be made.
- The university's course compliance and language of instruction should be checked.
- Placements will be made based on quotas and nomination dates. It may be that there is not enough quota or the nomination date has passed. Nominations of students applying for two semesters can be accepted by the host institution for a single term.

FOREIGN LANGUAGE PROFICIENCY

- Applicants should have at least a B2 level of the language that they will study at partner University.
- Students are required to take into account the compatibility of courses offered in a language they are fluent in with courses offered by their home University. Accordingly, they can consult with Erasmus Office for further details.
- Students should take the **Foreign Language Placement Test** to be administered by Altınbaş University School of Foreign Languages (exam date is **11.03.2022** and details will be announced to applicants via e-mail) or submit a valid English language certificate issued by YDS, YÖKDİL, and TOEFL to upload in the application system until the exam date.
- Students are also responsible for keeping track of important announcements posted on Altınbaş University website and delivered to their inboxes.
- Erasmus Foreign Language Placement Tests are valid for two years. Students who want to use the exam grades entered in previous years should indicate this issue in the relevant field of the application form.
- **Other Languages:** B2 level certificates issued by Cultural Centres operating under the Embassies of relevant countries in accordance with the Common European Framework of Reference for Languages.

International Language Tests & Altınbaş University Proficiency Test Concordance Table

- Please [click here](#) to see the proficiency test concordance table (It is under the title of “Who is Eligible to Apply?”).

ASSESSMENT PROCESS

- Erasmus Score is calculated as follows: 50% of GPA + 50% of language test score. Erasmus score is an important factor when determining the partner University for Student Mobility and the amount of grant the student will receive. Students will be ranked in accordance with their Erasmus score on the basis of undergraduate/ graduate/vocational programs.

“For assessment process” from [this link](#)

- **Minimum passing score for Erasmus is 59; minimum passing score for Language Test is 60.** In order to participate in Erasmus mobility, applicants must meet these two requirements.
- Announcement process consists of 4 stages:
 1. **Foreign Language Test Score:** Announcement of the Foreign Language Placement Test Results administered by School of Foreign Languages.
 2. **Erasmus Score:** Erasmus Score is calculated and announced following the assessment.
 3. **Placement:** In accordance with their Erasmus Scores, students are placed in partner institutions by a committee.
 4. **Erasmus Grant:** Following the announcement of the grant amounts allocated to universities by the National Agency, and the approval of intra-institutional budgeting, further details on grants are released.
- While any procedure regarding going abroad, finding accommodation abroad, passport and visa procedures are principally student’s responsibility, Erasmus Office may provide support for Partner University and Altınbaş University.

ERASMUS GRANTS

- Students are ranked in a descending order according to their Erasmus score. Grants will then be distributed to students according to the overall ranking.
- Grants may not be allocated to each student.
- Students are allowed to undertake Erasmus activity by their own financial means.
- Monthly Erasmus rates are determined by the National Agency prior to the beginning of Academic Year in accordance with national priority and criteria.
- The exact period of Erasmus activity is calculated based on the start/end dates specified in the certificate of participation.
- The rate of grant is set by European Commission for 28 EU member countries as shown in the table below. The amount of grant varies according to your destination country’s cost of living and quality of life indexes.

Short-Term Doctoral Mobility Grants:

| | |
|----------------------------------|-----------------|
| Up to the 14th day of activity | 70 Euro Per Day |
| 15th to the 30th day of activity | 50 Euro Per Day |

For quotas, **please check** below,

| ALTINBAS UNIVERSITY ERASMUS+ MOBILITY QUOTAS FOR INSTITUTES | | |
|---|------------------------------|--------------------------------|
| Institute | Student Mobility for Studies | Graduate Total Mobility Number |
| School Graduate of Studies Phd | 4 | 4 |

Grant payments shall be made in 2 instalments. First payment is 80% of the total Erasmus+ grant. Payment of the second instalment is dependent on students returning all necessary documentation to Altınbaş University, completing all required procedures, and students' academic standing (successfully complete/pass at least half of the course credits). Failure to do so will mean forfeit of the second payment. For Grant Payments, **Please Check [link](#)**,

- In addition to the main Erasmus+ grant, extra Erasmus+ funding is available for **students with disabilities/special needs** and accompanying persons. In order to get this support, it is sufficient for the student to present a document proving the disability at the application.
- **In addition to the monthly grant amounts, an additional 250 € grant** is paid from the education mobility budget to economically disadvantaged students selected for learning mobility (SMS). In order to get this support, it is sufficient for the student to submit a document proving that he received financial support from Municipalities, public institutions and organizations (Ministries, Social Assistance and Solidarity Foundations, General Directorate of Foundations, Red Crescent, AFAD, etc.).

GRANT NOTES FOR COVID-19:

If there is any update about Covid19 regulations, it will share with students.

ERASMUS GRANT CUTS

In addition to the above rules of grant cuts;

1. In the event a student does not sit the OLS language assessment, which is mandatory for all participants to Erasmus+ mobility activities, a 5% cut will be imposed on grant allocated for total mobility period.
2. In the event that participants do not fill out the EU Survey Participant Report, a 20% cut will be imposed on grant allocated for total mobility period.
3. In the event that participants fail to successfully complete/pass the 2/3 the course credits set forth in the learning agreement, they shall not receive the second instalment payment (20% of the total grant amount).

| SUCCESS RATE | INTERRUPTION FROM %20 GRANT |
|--------------|-----------------------------|
| %65-%50 | %5 |
| %49-%25 | %10 |
| %24-%5 | %15 |
| %4-%0 | %20 |

Travel Support

Disadvantaged students/new graduates participating in short-term mobility can receive a travel grant. Students/new graduates who do not receive travel support can be given an individual support grant for up to 4 days for travel days, with an additional one-time grant of 50 Euros, if they prefer green travel.

| Travel Distances | In case of Standard travel | In case of Green travel |
|---------------------------|----------------------------|-------------------------|
| Between 10 and 99 KM | 23 EUR per participant | * |
| Between 100 and 499 KM: | 180 EUR per participant | 210 EUR per participant |
| Between 500 and 1999 KM: | 275 EUR per participant | 320 EUR per participant |
| Between 2000 and 2999 KM: | 360 EUR per participant | 410 EUR per participant |
| Between 3000 and 3999 KM: | 530 EUR per participant | 610 EUR per participant |
| Between 4000 and 7999 KM: | 820 EUR per participant | * |
| 8000 KM or more: | 1500 EUR per participant | * |