



ITALY VISA INFORMATION PACK

CONTENT



1. VISA TYPES

2. WHAT ARE THE ITALY VISA APPLICATION REQUIREMENTS?

3. GENERAL DOCUMENTS REQUIRED FOR VISA APPLICATIONS

4. IN WHICH SITUATION THE VISA SPONSOR PETITION VALID?

5. ITALY IN TURKIYE

1. VISA TYPES

There are different visa types including single-entry, double-entry, multiple-entry and airport transit visas that enable holders to visit Italy for stays up to 90 days in periods of 180 days. Single-entry visa grants one-time entrance whereas double-entry visa holders may travel twice over pre-defined periods and the multiple-entry visa allows for consecutive visits not exceeding the time constraints. Short-term and long-term visas are issued depending on the nature of the visit.

❖ *Italy Schengen Visa (Category C visa- For Short Stay Visits)*

Italy Business Visa: is issued to third country citizens who would like to apply for the Schengen visa with the purpose of conducting business or engaging in commercial activities in the Schengen area. It is usually valid for stays up to a maximum of 90 days.

Italy Tourist Visa: is granted to third country citizens who seek to visit the Schengen states for entertainment purposes and for a period not exceeding 90 days.

Italy Visitor Visa: is required for third country citizens who would like to travel to the Schengen area in order to visit family members, relatives or friends for stays not exceeding 90 days within 180 days. A letter of invitation by the person you'll be visiting is among the required supporting documents.

Italy Cultural Visa: is obtained for short term cultural visits and it enables the holder to take part in cultural, sports or religious events. Event information with the entry tickets or an invitation letter may be required to have a cultural visa. The terms of stay are restricted to 90 days within 6 months period.

❖ *Italy Category D visa- For Long Stay Visits (Italy National Visa) Types:*

Italy Student Visa: is issued to third country citizens who seek to study in Italy a period longer than 90 days. Admission to a recognized study program is among the main prerequisites of the student visa. Moreover, student visa holders are obliged to submit their residence permit applications for stays exceeding 90 days.

Italy Student Internship Visa: are requested from third country citizens who would like to conduct an internship in an Italian public or private institute. An approval letter/training agreement from your prospective employer and a work-permit covering the intended timeframe are included among the required documents. Internship practices exceeding 90 days shall apply for a residence permit.

2. WHAT ARE THE ITALY VISA APPLICATION REQUIREMENTS?

- It is obligatory to make an appointment with the consulate to apply for the Schengen visa required to travel to Italy. We recommend that you make your appointment at least 15 days before your trip in order to carry out your transactions easily.
- All of the documents prepared for the application must be hand-delivered to the authorities. Since there is a physical application requirement, remote delivery options such as e-mail, letter and fax are not accepted.
- Passport copy and all previously obtained visa copies must be valid for at least 3 more months. In addition, the presence of at least 2 blank pages in the passport is among the application requirements.
- Those who will apply for a Schengen visa for the first time must have a fingerprint scan done before applying. The fingerprint sample taken against identity fraud is kept for 5 years for your next Schengen visa applications.
- The date of issue of the passport, which you will declare to the authorities in the application, should not be older than 10 years.

*This page has been prepared to provide general information about the Italian Visa application procedures; however, the information may vary. It is therefore advised that you conduct your own research for up-to-date information.

3. GENERAL DOCUMENTS REQUIRED FOR VISA APPLICATIONS

- Photocopy of identify card
- Italy visa application form
- 2 biometric photographs, 3.5x4 cm, with a white background
- Original and photocopy of passport (It must be valid for at least 90 days from the date of return.)
- Photocopy of old passports
- Travel health insurance with international validity
- Signature circular of the working company
- Recruitment statement from SGK, last 3 months payroll and insurance service breakdown.
- Reservation details including contact information, hotel accommodation and flight ticket information in case of emergency.
- A petition with a declaration of income
- Photocopies of real estate deed and vehicle license, if any
- Account statements for the last 3 months, stamped and signed by the bank branch
- Photocopy of bank passbook, cash statement and credit card photocopies to show collateral
- A copy of the last 3 months' activity certificate, tax plate and Trade Registry Gazette (valid for employers and self-employed people who will apply for a commercial visa.)
- Stamped and wet-signed petition written on the company's letterhead, including the dates of the employee's stay in Italy (valid for employees whose expenses will be covered by a company.)
- Photocopy of SGK pension card and a copy of the passbook from which the salary is taken (for retirees)
- Student certificate for the current education period (for students)
- Visa sponsor petition (For people with no income)

4. IN WHICH SITUATION THE VISA SPONSOR PETITION VALID?

- Persons whose financial situation is not sufficient to travel abroad, such as students and unemployed, can apply with a petition from the sponsor. The person who prepared the visa sponsor petition must be a first-degree relative of the applicant.
- Unemployed and students with sufficient balance in their bank account can apply for a visa without the need for any sponsor support. For this; Bank account statements of the person making the application, a student certificate, if any, a petition to be written by a first-degree relative and stating that the person's financial situation is sufficient is sufficient.

5. ITALY IN TURKIYE



Consulate in Istanbul

- **Address:** Tom Tom Kaptan Sokak, 534433, Beyoglu, Istanbul/ Turkey
- **Phone:** +902-122-431024
+902-122-431025
- **Fax:** +902-122-525879
- **Email:** consolatogenerale.istanbul@esteri.it
- **Website URL:** www.consistanbul.esteri.it



Embassy in Ankara

- **Address:** Ataturk Bulvari, 118, Ankara/ Turkey
- **Phone:** +903-124-574200
- **Fax:** +903-124-574280
- **Email:** ambasciata.ankara@esteri.it
- **Website URL:** www.ambankara.esteri.it

6. iDATA



iDATA is the official visa application center for the Italian Consulate General in Istanbul/Turkey. By selecting your country, you will be able to access all information about the visa application procedures for Italy.

<https://idata.com.tr/en>

FOR YOUR INFORMATION,

This general information package has been put together to help you with your visa applications.

It is, however, the **applicants' responsibility** to keep up with current information and to carry out his/her process.

If you have any questions, please contact us at the email address listed below:

vize@altinbas.edu.tr

<https://global.altinbas.edu.tr/>

